

APPROVED AS AMENDED BY THE BOARD OF SELECTMEN

**TOWN OF DARIEN
BOARD OF SELECTMEN
AUGUST 15, 2005**

ATTENDANCE: Evonne Klein, First Selectwoman; Dr. Joseph Miceli; Linda Santarella;
Barbara Thorne; Robert Harrel

STAFF: John Crary, Administrative Officer

OTHER: Wayne Fox, Attorney; Sue Swiatek, Director Parks & Recreation

PUBLIC SESSION

CALL TO ORDER

First Selectwoman Klein called the meeting to order at 7:40 p.m.

FIRST SELECTWOMAN'S REPORT

First Selectwoman Klein said that the weekend power outage affected 1,400 residents. Town Hall was opened for residents on Saturday as a cooling shelter. She thanked Darien Emergency Management Director Marc McEwan, Lisa Mason, Bob Steeger, and the Red Cross volunteers for all their efforts.

Congratulations to Kate Clarke Buch for receiving the highest form of recognition for Governmental Accounting and Financial Reporting.

The State has agreed to enter into a lease agreement with restaurant owners along the Post Road who would like to provide outdoor dining. Mr. Jeremy Ginsberg is developing a process and will make a recommendation to the Planning and Zoning Commission. The agreement will be between the State and the restaurant owners.

In the spring, the property manager who represents the owner of the clock downtown wants to get it working again. They will work together to get it fixed, and Darien Revitalization, Inc. will pay for it.

The response received regarding bow hunting on public property has been overwhelming. First Selectwoman Klein thanked all who wrote and/or sent emails. This fall a meeting will be scheduled to provide residents with information.

Mr. Bob Steeger has continued to follow up with the State regarding the repairs at the Darien Station.

The Tokeneke culvert replacement at Little Brook Road is scheduled for the Spring. A public information meeting is scheduled for September 14, 2005.

The Metro North and DOT cleanup of the Rt. 106 right of way, Phase I, has begun after three months. The neighbors had complained of the debris and the lack of response by Metro North and the DOT.

The bridge replacement along the Post Road is scheduled for next year. Last week DOT was here for the I-95 operational lanes informational meeting. They discussed sound barriers and the bottleneck at Exit 14.

The Continuing Education Fall Brochure will have courses offered by First Selectwoman Klein, the Tax Assessor, and by Planning and Zoning.

ADMINISTRATIVE OFFICER'S REPORT

Mr. Cray reported that maintenance projects are being done in Town Hall. The meeting room had been painted, the Tax Collector's office will be done this week, and the Town Clerk's office will be next.

SENIOR CENTER TASK FORCE REPORT

Discuss and Take Action on Request from the Senior Center Task Force for Engineering Funds.

Ms. Santarella said that they are requesting up to \$3,000 for an engineer to come in and evaluate the Senior Center. They have visited other Senior Centers and evaluated their programs. They were given a range of prices of recent renovations in Darien. They would like to have a community input meeting. They have reached out to different community organizations.

**** MS. SANTARELLA MOVED THE REQUEST FOR ENGINEERING FUNDS FOR THE SENIOR CENTER NOT TO EXCEED \$3,000.00.**

**** MS. THORNE SECONDED.**

The contingency recommendation will be forwarded to the Board of Finance.

**** MOTION PASSED UNANIMOUSLY.**

NEW BUSINESS

a) Peter Maglathlin, High School Building Committee – Status Report

Mr. Maglathlin said that Darien High School will open on September 6, 2005. Everything is proceeding on schedule. The glass for the skywalk is due next week. The perimeter rooms around the auditorium will be done in the next week or two. Some of the maple hardwood

appointments in the auditorium might not be in by the start of school. Paving will begin on August 17th. The traffic plan is with the Board of Education now, and letters will be sent home instructing the parents of the traffic patterns, drop-offs, etc. Construction will be on-going, as the old school is being knocked down. There is an access road between the two schools that is to be utilized for emergency purposes. The drainage problem on the baseball field is being corrected now. They are anticipating more asbestos problems going forward. There is \$100,000 left in the contingency fund. Ms. Thorne asked if there is a Certificate of Occupancy for this building. Mr. Maglathlin reported that it is done on a wing by wing basis. Mr. Paul Engemann is coordinating with the Health Department, Fire Marshal, Zoning, etc. to meet the deadline. First Selectwoman Klein said that they will schedule an open house. She suggested that the "Take the Bus" campaign be publicized. Ms. Thorne said she wanted him to know how grateful everyone is for all their work. The front of the building will not be accessible until October.

b) Discuss the Darien Road Race scheduled for September 18, 2005

Ms. Cindy Brown, 8 Devon Road, and Mr. Andy Hersam, 9 Midbrook Lane, presented their information. The race will be held on September 18, 2005 at 1:00 p.m. People will set up at 8:00 a.m. and stay until 4:00 p.m. The tents will now be at the gate. Laidlaw is setting up shuttle buses. All the churches in the area have been notified. Ms. Brown will contact two schools for satellite parking. They are expecting approximately 450 people. The police request has been submitted, and there will be one maintenance man. A suggestion was made to drop an informational leaflet in residents' mailboxes notifying them of the date and times of the race.

c) Discuss and Take Action on ITP Triathlon scheduled for October 1, 2005

Mr. Carl Pombar, 33 Locust Hill Road, Mr. Chris Price, 6 Sylvan Road, Mr. Mike McGuire 22 Peach Hill Road, and Mr. Daniel Honig, Lodge Road, Saugerties, NY presented the proposal for the triathlon on October 1, 2005. The triathlon will consist of a swim for 1 mile, a bike ride for 25 miles through Darien and New Canaan, and a 6.2 mile (10K) run. That is the standard Olympic distance triathlon. The purpose is to raise funds for the ITP Foundation – Immune Thrombocytopenic Purpura Disorder - which is based in Darien. The goal is to provide an exciting and fun event for all the communities. The coordinators have been in contact with the New Canaan Police Commission and the Board of Selectmen. There is an estimated 300-500 participants. The Parks & Recreation Department approved this in December 2004 for no more than 500 people. Mr. Honig is President of the New York Triathlon Club and he was hired to coordinate the event. There would be a need for 9 to 10 police officers for the event. Parking is a concern, and the coordinators have contacted St Lukes, St John's and Noroton Presbyterian Church to have shuttle buses use the parking lots. The volunteers, approximately 50 in Darien and 30 in New Canaan, will be contacted through schools and stores. New Canaan EMS has been notified. Participants will arrive around 6:00 a.m. in anticipation of the first event at 7:30 a.m. Cars will fill the Weed Beach parking lot until it is full. Then they will then be diverted to one of the church parking lots to get a shuttle bus. Mr. Honig said that every participant receives rules and regulations

explaining the parking situation. 200 participants would need to register in order for the event to break even. The costs involved are \$80, \$90, or \$100 to participate, and 30% of that is a mandatory contribution. All of the sponsors have agreed to contribute either money or product. Mr. McGuire offered to provide a business plan to members of the Board of Selectmen if necessary. Ms. Santarella commended them for their efforts. She asked about the plan for the right hand lane for the bikers. She wanted to confirm that Police Officers will be on hand until the race is over. First Selectwoman Klein instructed the Board to let Mr. Crary know of any other concerns.

d) Discuss the provision of electric for the new irrigation system at Casey Field

Ms. Sue Swiatek, Director of the Parks & Recreation Department, provided a presentation on the electricity for the Casey Field. A building had been there previously which had housed the electric power to Cherry Lawn Park. When the building was demolished, and the new rebuilding plans abandoned, the plan for the power source for the park was lost. Power is needed to run the clock for the irrigation systems for Casey Field. There are some options for the power source:

One option was to run it from the Nature Center but separate it by meter from the restrooms. That option is now under discussion, and the cost would be approximately \$4,000.

Another option would be to cut into the other electric source on town property. That would be very costly, at an estimated cost of \$10,000-\$12,000, and it would be very limited for future use.

The other option is to bring in a completely new service from a pole on Brookside Road. That would be an estimated cost of \$12,000, and there would be ability for expansion in the future.

Ms. Swiatek said that there are very limited financial resources for the Casey Field renovation. There is a meeting with a contractor electrician on Wednesday morning. There was much discussion surrounding the proposed power source for the irrigation systems, the majority felt that the long-term solution would be more preferable. First Selectwoman Klein said she is grateful to the members of the Darien Nature Center to come out and speak at the meeting, and meet with the contractor electrician. Her intention is to move expeditiously.

e) Discuss Draft Program for Health Insurance for Emergency Service Workers

First Selectwoman Klein said they discussed this at the last meeting. Ms. Thorne thanked Mr. Crary for his work. The information provided is a draft. The potential 10 people are all firemen, and they would be treated as regular employees and therefore be entitled to Cobra. The same criteria is used for tax relief, but it is made as a quarterly certification. First Selectwoman Klein thought that this addressed most of the concerns that they had, and Mr. Wayne Fox confirmed that. The actuarial costs have been done, as well as the cost analysis. This will be sent on to the Board of Finance for any comments. There is no risk to the

taxpayer. The cost for individual coverage would be \$5,500 - \$7,000 for a single person, \$12,000 - \$14,000 for a couple, and \$15,000-\$18,000 for a family.

f) Discuss Offering an Incentive for Early Retirement to Town Employees

In discussions with the Board of Finance, this is a viable option to reduce personnel. Mr. Crary explained that this was a draft for the group age 60 and up. The cost to the town would be a cash incentive or years of credit towards retirement. If all 20 people took it, the cost would be \$350,000. The majority of the Board was in favor of going to Executive Session to discuss this.

g) Discuss Financial Planning Task Force

**** MR. HARREL MOVED TO PUT ITEM G, THE FINANCIAL PLANNING TASK FORCE, ON THE NEXT AGENDA.**

**** MS. THORNE SECONDED.**

Dr. Miceli said that the goal was to get a better understanding of the budget. Mr. Volpe, a member of the audience, felt that the objective and the description of the task force would run into problems with the Board of Finance. A suggestion was made to consider this as more of an advisory board. First Selectwoman Klein told Mr. Volpe that they would meet on this separately, and she invited other Board members to join them.

**** MOTION PASSED UNANIMOUSLY.**

[Above motion was removed from the minutes by the Board of Selectmen at their August 29, 2005 meeting.]

h) Discuss and take Action on a request from the Registrars of Elections for funds to pay for the Republican Primary on September 13.

**** MR. HARREL MOVED TO APPROVE THE REQUEST FROM THE REGISTRARS OF ELECTIONS FOR FUNDS TO PAY FOR THE REPUBLICAN PRIMARY ON SEPTEMBER 13, MINUS THE \$2,000 LINE ITEM FOR THE REGISTRAR.**

**** FIRST SELECTWOMAN KLEIN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

i) Discuss and Take Action on increasing Building Department Fees

**** MS. SANTARELLA MOVED TO APPROVE THE INCREASE IN BUILDING DEPARTMENT FEES.**

**** MS. THORNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

- j) Discuss and Take Action on a five (5) year lease extension for concessionaire (Wilton Enterprises, Inc.) at the Darien and Noroton Heights Railroad stations

**** MS. THORNE MOVED TO APPROVE THE FIVE (5) YEAR LEASE EXTENSION FOR CONCESSIONAIRE (WILTON ENTERPRISES, INC.) AT THE DARIEN AND NOROTON HEIGHTS RAILROAD STATIONS.**

**** DR. MICELI SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

- k) Discuss and Take Action on a three (3) year lease extension with International Parking Solutions USA for the parking voucher/permit program

**** MR. HARREL MOVED TO APPROVE THE THREE (3) YEAR LEASE EXTENSION WITH INTERNATIONAL PARKING SOLUTIONS USA FOR THE PARKING VOUCHER/PERMIT PROGRAM.**

**** MS. THORNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

- l) End of Year Budget Transfers

1) Board of Education Receipts

The Board of Education receipts account is a wash account, where the revenues match the expenditures. This year, both exceeded the budget estimates.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

Increase:			Increase:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10900009-46100	BOE Receipts	\$27,373	10900009-87002	BOE Receipts	\$27,373
	TOTAL	\$27,373		TOTAL	\$27,373

**** DR. MICELI MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

Increase:			Increase:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10900009-46100	BOE Receipts	\$27,373	10900009-87002	BOE Receipts	\$27,373
	TOTAL	\$27,373		TOTAL	\$27,373

- ** MS. THORNE SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

2) Department of Public Works

Additional temporary clerical position necessary in order to provide adequate counter service during peak dump sticker renewal period and for replacement of full time staff during summer vacation periods.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10401011-82002	Conferences & Meetings	\$1,200	10401011-81003	Seasonal & Temp Salary	\$1,500
10402144-82023	Paving Services	300			
TOTAL		\$1,500	TOTAL		\$1,500

- ** MS. SANTARELLA MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10401011-82002	Conferences & Meetings	\$1,200	10401011-81003	Seasonal & Temp Salary	\$1,500
10402144-82023	Paving Services	300			
TOTAL		\$1,500	TOTAL		\$1,500

- ** DR. MICELI SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

3) Sewer Operations Fund

The legal budget for the Sewer Operating is a “bottom-line” budget, meaning that as long as the total budget is not over-expended, there are no legal issues and no transfers need to be done. However, as was done last year, I am asking the Board to review and approve this transfer to give you a picture of transactions during the year.

Some notes:

- Salary overruns are related primarily to winter expenses.
- There are favorable balances in facility repairs, system rehab, root control, among others.
- Medical and dental claims were higher than anticipated.

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
Sewer Admin			Sewer Admin		
24448804-81004	Overtime	\$5,280	24448804-81001	Sewer Payroll- Full Time	\$ 72
24448804-82033	Water Use Data	4,772	24448804-82004	Clerical Services	160
			24448804-82012	Legal Fees	6,088
			24448804-82333	Engineering	8,344
			24448804-83001	Office Supplies	190
Sewer Collection & Treatment			Sewer Collection & Treatment		
24448814-82003	Training services	1,755	24448814-81003	Seasonal & Temp	2,634
24448814-82040	Motorized Equip Repair	5,000	24448814-81004	Overtime	2,551
24448814-82041	Facility Repair	24,159	24448814-82051	Electricity	18,267
24448814-82050	Telecomm	1,077	24448814-82053	Potable Water	3,820
24448814-84031	Operating Supp	9,205	24448814-830041	Motor Fuel & Lubricants	2,297
24448814-84031	Root Control	4,209	24448814-83005	Heating Fuel	6,204
Sewer Treatment			Sewer Treatment		
			24448824-82060	Sewage Treatment	1,641
Sewer Overhead			Sewer Overhead		
24448834-82106	Social Security	1,685	24448834-82100	Medical	1,561
			24448834-82101	Dental	3,243
			24448834-82103	Life & AD&D	70
		\$ 57,142			\$ 57,142

**** MS. SANTARELLA MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

From:

<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>
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Sewer Admin

24448804-81004	Overtime	\$5,280
24448804-82033	Water Use Data	4,772

Sewer Collection & Treatment

24448814-82003	Training services	1,755
24448814-82040	Motorized Equip Repair	5,000
24448814-82041	Facility Repair	24,159
24448814-82050	Telecomm	1,077
24448814-84031	Operating Supp	9,205
24448814-84031	Root Control	4,209

Sewer Treatment**Sewer Overhead**

24448834-82106	Social Security	1,685
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To:

<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
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Sewer Admin

24448804-81001	Sewer Payroll-Full Time	\$ 72
24448804-82004	Clerical Services	160
24448804-82012	Legal Fees	6,088
24448804-82333	Engineering	8,344
24448804-83001	Office Supplies	190

Sewer Collection & Treatment

24448814-81003	Seasonal & Temp	2,634
24448814-81004	Overtime	2,551
24448814-82051	Electricity	18,267
24448814-82053	Potable Water	3,820
24448814-830041	Motor Fuel & Lubricants	2,297
24448814-83005	Heating Fuel	6,204

Sewer Treatment

24448824-82060	Sewage Treatment	1,641
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Sewer Overhead

24448834-82100	Medical	1,561
24448834-82101	Dental	3,243
24448834-82103	Life & AD&D	70

\$ 57,142**\$ 57,142****** MS. THORNE SECONDED.**

There was discussion surrounding an item listed, and Mr. Crary will speak with Ms. Buch to revise it. He will put it on the agenda for the 8/29/05 meeting.

4) Parking

The Parking Fund is a "bottom-line" budget, meaning that as long as the total budget is not over-expended, there are no legal issues and no transfers need to be done. Some expenditures were higher than anticipated due to winter, others because this was the first year budgeting this separately and estimates were off.

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
24848014-82042	Office Equip Rep	\$ 2,000	24848011-82033	Program Expense	\$ 2,947
24848014-82051	Electricity	7,039	24848014-82041	Facility Repair	8,609
24848014-81004	Overtime	400	24848014-82050	Telecommunications	40
24848011-82700	Overhead	7,411	24848014-82053	Potable Water	607
			24848014-83005	Heating Fuel	119
			24848014-83006	Uniforms	440
			24848624-82100	Medical Insurance	1,013
			24848624-82101	Dental Insurance	2,472
			24848624-82103	Life & AD&D	4
			24848624-82106	Social Security	638
TOTAL		\$16,889	TOTAL		\$16,889

**** DR. MICELI MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REERRAL TO THE BOARD OF FINANCE:**

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
24848014-82042	Office Equip Rep	\$ 2,000	24848011-82033	Program Expense	\$ 2,947
24848014-82051	Electricity	7,039	24848014-82041	Facility Repair	8,609
24848014-81004	Overtime	400	24848014-82050	Telecommunications	40
24848011-82700	Overhead	7,411	24848014-82053	Potable Water	607
			24848014-83005	Heating Fuel	119
			24848014-83006	Uniforms	440
			24848624-82100	Medical Insurance	1,013
			24848624-82101	Dental Insurance	2,472
			24848624-82103	Life & AD&D	4
			24848624-82106	Social Security	638
TOTAL		\$16,889	TOTAL		\$16,889

**** MS. THORNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

5) Waste Management

With the exception of the planned support from the General Fund, the Solid Waste Fund was able to cover its expenses. The budget levels set for expenses in some areas were too low.

The following adjustments to the expenditure budgets need to be made for the fund to be within budget.

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
24545154-82013	Refuse Disposal	\$7,147	24545154-81004	Overtime	\$ 395
			24545154-83007	Operating Supplies	438
			24545624-82103	Life & AD&D	29
			24545164-82021	Hazardous Waste	
				Disposal	6,228
			24545624-82106	Social Security	57
TOTAL		\$7,147	TOTAL		\$7,147

**** MS. SANTARELLA MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
24545154-82013	Refuse Disposal	\$7,147	24545154-81004	Overtime	\$ 395
			24545154-83007	Operating Supplies	438
			24545624-82103	Life & AD&D	29
			24545164-82021	Hazardous Waste	
				Disposal	6,228
			24545624-82106	Social Security	57
TOTAL		\$7,147	TOTAL		\$7,147

**** DR. MICELI SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

6) Animal Control

Full time salary is over budget as a result of the payout of sick and vacation time to Don Hill's estate at the time of his death. The increased wage expenditure also caused Social

Security to exceed the budget. This will require an operating transfer from the General Fund as the Animal Control Fund is not big enough to absorb this increase.

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From/Increase:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
22030610-81004	Overtime	\$ 586	22030610-81001	Full Time Salary	\$33,219
22030610-81005	Longevity	550	22030610-82106	Social Security	458
22030610-81006	Statutory Bonus	100			
22030610-82009	Advertising	39			
22030610-82018	Vet Service	1,961			
22030610-82033	Program Exp	75			
22030610-83001	Office Supplies	79			
22030610-83007	Oper Supplies	37			
22010410-49100	Transfer in	\$30,250			
				Transfer to Animal	
10704000-86600	Contingency	30,250	10306000-87001	Control	30,250
	TOTAL	\$63,927		TOTAL	\$63,927

**** MS. THORNE MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

From/Increase:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
22030610-81004	Overtime	\$ 586	22030610-81001	Full Time Salary	\$33,219
22030610-81005	Longevity	550	22030610-82106	Social Security	458
22030610-81006	Statutory Bonus	100			
22030610-82009	Advertising	39			
22030610-82018	Vet Service	1,961			
22030610-82033	Program Exp	75			
22030610-83001	Office Supplies	79			
22030610-83007	Oper Supplies	37			
22010410-49100	Transfer in	\$30,250			
				Transfer to Animal	
10704000-86600	Contingency	30,250	10306000-87001	Control	30,250
	TOTAL	\$63,927		TOTAL	\$63,927

**** DR. MICELI SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

7) Town Counsel

Legal expenses ran higher than budgeted due to several cases including US v. Compaction and the AFSCME suit.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10108011-82070	IT-Operations	\$21,348	10105091-82007	Professional	\$41,617
	Regulatory			Services	
10105381-82007	Counsel	5,321			
	Admin Officer-				
10102011-82007	Prof Services	2,000			
	Admin Officer –				
10102021-81003	Seasonal	4,123			
10102031-81002	HR – Part Time	1,433			
10104011-81002	Finance -	1,033			
	Part Time				
10108011-82050	IT-Telecomm	6,389			
	TOTAL	\$41,617		TOTAL	\$41,617

**** DR. MICELI MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10108011-82070	IT-Operations	\$21,348	10105091-82007	Professional	\$41,617
	Regulatory			Services	
10105381-82007	Counsel	5,321			
	Admin Officer-				
10102011-82007	Prof Services	2,000			
	Admin Officer –				
10102021-81003	Seasonal	4,123			
10102031-81002	HR – Part Time	1,433			
10104011-81002	Finance -	1,033			
	Part Time				
10108011-82050	IT-Telecomm	6,389			

TOTAL \$41,617

TOTAL \$41,617

**** MS. THORNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

8) Employee Benefits

Medical and Dental claims have exceeded the anticipated levels. We may have some more incurred but not reported claims still to come in. This transfer allows for the adjustment between last year's ibnr claims and the estimates for this year.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10701001-82106	Social Security Planning	\$ 4,200	10701001-82100	Medical Ins.	\$11,000
10201011-82012	Consulting	11,000	10701001-82101	Dental Ins.	8,500
10701001-82110	Actuarial Services	3,000			
10703611-82526	General Liability	1,300			
TOTAL		\$19,500	TOTAL		\$19,500

**** MS. SANTARELLA MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

From:			To:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10701001-82106	Social Security Planning	\$ 4,200	10701001-82100	Medical Ins.	\$11,000
10201011-82012	Consulting	11,000	10701001-82101	Dental Ins.	8,500
10701001-82110	Actuarial Services	3,000			
10703611-82526	General Liability	1,300			
TOTAL		\$19,500	TOTAL		\$19,500

**** DR. MICELI SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

9) Senior Center Transportation

The Gallivant Committee funds the full amount of the salaries and the motor fuel. Expenses were higher than anticipated, but because the committee provides full funding, the revenue is higher as well.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

Increase:			Increase:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10502501-48021	Commission on Aging – Van	\$5,663	10502501-81002	Sr Transportation-Part Time	\$5,634
			10502501-83004	Sr Transportation - Fuel	29
TOTAL		\$5,663	TOTAL		\$5,663

**** DR. MICELI MOVED TO APPROVE THE FOLLOWING TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

Increase:			Increase:		
<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>	<u>Acct No</u>	<u>Account</u>	<u>Amount</u>
10502501-48021	Commission on Aging – Van	\$5,663	10502501-81002	Sr Transportation-Part Time	\$5,634
			10502501-83004	Sr Transportation - Fuel	29
TOTAL		\$5,663	TOTAL		\$5,663

**** MS. THORNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

PUBLIC COMMENT

There were none.

APPOINTMENTS/REAPPOINTMENTS

a) Consider and take action on the following **appointments**:

Jean Benitez (I) as a member of the Information Technology Committee, replacing P.J. Watson, for a term beginning 3/31/05 and expiring on 4/1/07.

- ** MS. SANTARELLA MOVED TO APPROVE THE APPOINTMENT OF JEAN BENITEZ (I) AS A MEMBER OF THE INFORMATION TECHNOLOGY COMMITTEE, REPLACING P.J. WATSON, FOR A TERM BEGINNING 3/31/05 AND EXPIRING ON 4/1/07.**
- ** MS. THORNE SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

b) Consider and take action on the following **reappointments**:

1. Zoning Board of Appeals – Victor Capellupo (R) for the term beginning on 7/1/04 and expiring on 6/30/07.

- ** MS. THORNE MOVED TO APPROVE THE REAPPOINTMENT OF MR. VICTOR CAPELLUPO FOR THE TERM BEGINNING ON 7/1/04 AND EXPIRING ON 6/30/07.**
- ** DR. MICELI SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

2. Zoning Board of Appeals (Alternate) – Peter Thoren (D) for the term beginning 7/1/05 and expiring 6/30/08.

There was no action taken.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Regular Meeting of July 18, 2005

- ** DR. MICELI MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 18, 2005 AS AMENDED.**

Ms. Santarella had an addition to page 5, at the end of the first sentence, that the reason Mr. Harrel wasn't present to vote was because he was detained at the airport.

- ** MS. THORNE SECONDED.**
- ** MOTION PASSED WITH FOUR VOTES IN FAVOR (KLEIN, MICELI, SANTARELLA, THORNE) AND ONE ABSTENTION (HARREL)**

Special Meeting of July 26, 2005

- ** MS. SANTARELLA MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF JULY 26, 2005.**
- ** DR. MICELI SECONDED.**

**** MOTION PASSED WITH THREE VOTES IN FAVOR (KLEIN, MICELI, SANTARELLA) AND TWO ABSTENTIONS (MS. THORNE AND MR. HARREL).**

FORTHCOMING MEETINGS

August 16, 2005 – Board of Finance regular meeting at 7:45 p.m. - CANCELLED

August 17, 2005 – Parks and Recreation meeting at 7:30 p.m. – CANCELLED

August 29, 2005 – Board of Selectmen Regular Meeting at 5:30 p.m.

September 6, 2005 – Board of Selectmen Regular Meeting at 7:30 p.m.

OTHER BUSINESS (A two-thirds majority vote is required to add an item to the agenda)

**** MS. THORNE MOVED TO ADJOURN.**

**** MS. SANTARELLA SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 11:00 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services